

STAFF REPORT

DATE OF COUNCIL MEETING: FEBRUARY 11, 2019 / AGENDA ITEM NO. 13

To: Mayor and City Council

From: Travis Parker, Director of Planning, 303-987-7908

Subject: **A RESOLUTION APPROVING STAFF'S 2019 NEIGHBORHOOD PARTICIPATION PROJECT RECOMMENDATIONS**

SUMMARY STATEMENT:

The Neighborhood Participation Program encourages neighborhood organizations to identify unmet needs in their immediate neighborhood and propose projects that qualify for funding under the program. Staff is requesting that City Council approve the recommended projects identified in Table 2 for funding in the 2019 Neighborhood Participation Program year.

BACKGROUND INFORMATION:

The Neighborhood Participation Program (NPP) was adopted by City Council in 1992 as part of the Five-Year Capital Improvement and Preservation Program (CIPP). Applications are accepted once a year and applications compete directly for funding with others received for that year. Applications for the 2019 program were accepted from mid-May 2018 until September 21, 2018.

The intent of the Neighborhood Participation Program is to encourage neighborhood organizations to identify unmet needs in their immediate neighborhood and propose projects that qualify for funding under this program. These projects are usually small and might not otherwise be addressed as a priority item in the CIPP. One hundred forty-four projects have been selected for the program since its inception. Many different types of neighborhood projects have been completed through this program including playground improvements, community gardens and sidewalks.

City Council Resolution 2015-34 (Attachment A) describes how the program is to be administered and identifies criteria for project selection. Briefly summarized, the evaluation process begins with a staff team representing Planning, Public Works and Community Resources thoroughly reviewing each application for completeness and clarity, followed by field visits to every project site. Preliminary cost estimates are prepared for each project submitted. Projects that meet program requirements are then evaluated based on the criteria set forth in the resolution. These criteria are weighted by relative importance in order to arrive at an overall ranking for each project. This evaluation approach represents a reasoned method of ranking projects of a very disparate nature.

The status of project implementation for the 2016, 2017 and 2018 program years is summarized below.

2016 Program

All projects from the 2016 program year, with the exception of the bike racks at Lamar Station, have been completed. The installation of the bike racks is pending RTD conveyance of right-of-way at the station.

2017 Program

All projects from the 2017 program year have been completed.

2018 Program

City Council approved four projects for construction in 2018. Table 1 summarizes the status of the 2018 Neighborhood Participation Program.

Project No.	Description	Status
2018-02	New playground and picnic benches at Ute Trail Park	Complete
2018-04	Outdoor environmental learning classroom at S. Lakewood Elementary School	Complete
2018-05	Improvements to Community Garden at Green Gables Elementary School	Underway
2018-10	New playground at Rooney Ranch Elementary School	Complete

2019 Program

The 2019 program is funded with \$160,000 for project construction with an additional \$20,000 available for consultant design work and/or project contingencies. Seventeen applications were received with an estimated \$665,310 in total construction costs. The attached map, Attachment B, identifies the location of all project applications.

In order to facilitate the City Council's project approval, the applications that ranked the highest and fit within the overall program budget are recommended. Table 2 lists and describes the recommended projects. Table 3 lists the project not recommended for funding in 2019. Table 4 identifies the one project not ranked as it did not meet the intent or requirements of the program.

Project No.	Description	Estimated Cost	Comments
2019-02	Pickle ball courts at Lakewood Estates Park	\$ 5,000	
2019-06	New playground at Addenbrooke Park	\$ 60,000	
2019-10	New community garden at Slater Elementary	\$ 25,000	
2019-13	Landscape improvements at southwest corner of W. Colfax & Wadsworth intersection	\$ 55,000	Lakewood W. Colfax BID to contribute funding and maintenance resources
2019-15	Landscape improvements to McNabb Park	\$ 8,000	
2019-17	Neighborhood kiosk, trash can, doggie-doo dispenser at 10 th & Gray path	\$ 7,000	
TOTAL		\$160,000	

Table 3: 2019 Projects Not Recommended for Funding

Project No.	Description	Estimated Cost	Comments
2019-01	Sidewalk connection at 18775 & 1895 S. Ammons	\$60,000	
2019-03	Improvements to Westland Park	\$60,000	CR to prepare Master Plan for park
2019-04	New playground and portable restrooms at Morse Park	\$60,000	
2019-05	Landscape improvements at Lakewood Estates	\$50,310	
2019-07	Improvements to walking path around Belmar detention pond	\$60,000	
2019-08	Aerator installation at Cottonwood Park	\$10,000	
2019-09	New ballfield, walking track and bench at Lakewood Elementary	\$38,000	
2019-11	Play equipment at Idlewild Park	\$57,500	Referred to CDBG for funding
2019-12	Fitness equipment in O’Kane Park	\$45,000	
2019-16	Improvements to Meadowlark Park	\$60,000	
TOTAL		\$500,810	

Table 4: 2019 Projects Not Ranked

Project No.	Description	Estimated Cost	Comments
2019-14	Upgrades to Applewood Business Assoc. website	\$ 4,500	Does not meet program requirements
TOTAL		\$ 4,500	\$ 4,500

BUDGETARY IMPACTS:

There are no budgetary impacts. Funding for the 2019 Neighborhood Participation Program was previously authorized by City Council as part of the Five-Year Capital Improvement and Preservation Program.

STAFF RECOMMENDATIONS:

Staff recommends City Council confirms the projects recommended by staff to be constructed in the 2019 Neighborhood Participation Program and approves the resolution to adopt these projects and funding levels.

ALTERNATIVES:

City Council may modify staff’s project recommendations.

PUBLIC OUTREACH:

The Neighborhood Participation Program was advertised extensively from mid-May 2018 until the September 21, 2018, application deadline. This included program advertisement in the Friday Report, Looking @

Lakewood, the City's website, and emails to all registered organizations. Staff will reach out to all applicants to notify them of the final project selection.

NEXT STEPS:

Staff will work with the applicant of each awarded project to begin project design and implementation in 2019.

ATTACHMENTS: Resolution 2019-6
Attachment A: Resolution 2015-34
Attachment B: Project Location Map

REVIEWED BY: Kathleen E. Hodgson, City Manager
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