

STAFF MEMO

DATE OF COUNCIL MEETING: JANUARY 11, 2021 / AGENDA ITEM NO. 4

To: Mayor and City Council

From: Bruce Roome, City Clerk, 303-987-7081

Subject: **A RESOLUTION APPOINTING THE MAYOR PRO TEM**

SUMMARY STATEMENT: Each year a Mayor Pro Tem is selected to serve as the Mayor when the Mayor is unavailable.

BACKGROUND INFORMATION: The City of Lakewood home rule charter, section 2.4, states that the City Council shall select a Mayor Pro Tem from among its members for a term and in a manner determined by the City Council.

City Council's Policy 01.2 states that one member of City Council is chosen each year, at the first regular City Council meeting in January, to serve as Mayor Pro Tem. The term of the Mayor Pro Tem is one (1) year.

BUDGETARY IMPACTS: No budgetary impacts.

STAFF RECOMMENDATIONS: Staff recommends appointment of the Mayor Pro Tem at the January 11, 2021 Council meeting.

ALTERNATIVES: The Charter does not offer any alternatives.

PUBLIC OUTREACH: This item was promoted through the regular communication channels for an item coming before City Council.

NEXT STEPS: There will not be next steps unless the Mayor Pro Tem is not appointed.

ATTACHMENTS: Resolution 2021-2

REVIEWED BY: Kathleen E. Hodgson, City Manager
Benjamin B. Goldstein, Deputy City Manager
Gregory D. Graham, Deputy City Attorney