

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
Unknown	N/A	<u>Roadside Memorials</u> - The City of Lakewood does not have an official policy regarding the placement of roadside memorials. The Council asks that the Commission review the policies of other communities, consider the special circumstances of our own community (i.e. many city roadways are state highways - Alameda, Colfax, Hampden, Wadsworth, Kipling) and make a recommendation as to whether the City should consider adopting a policy. If so, to specify what that policy should include.	ACIC recommended addressing the informal memorials placed after traffic fatality by the family and friends by following a procedure similar to the City of Golden which includes removing/moving the memorial if it is a safety hazard, receives complaints, or is faded. The Commission also recommended working with CDOT and local small businesses in the area when a memorial is being placed on a state highway.	done	7/8/2009
4/14/2008	N/A	<u>Request for ACIC Chair to be on CC Screening Committee</u> - unknown	unknown	done	4/14/2008
5/12/2008	N/A	<u>Removal procedures for boards & Commissions</u> - unknown	unknown	done	4/14/2008
6/3/2008	N/A	<u>Estival / Festival Recommendations</u> - unknown	unknown	done	2/4/2008
6/3/2008	N/A	<u>Graffiti</u> - unknown	unknown	done	unknown
6/3/2008	N/A	<u>Mayors Tree Lighting</u> - unknown	unknown	done	2/4/2008
7/1/2008	N/A	<u>Neighborhood Cleanup Project</u> - unknown	unknown	done	2/4/2008
8/11/2008	N/A	<u>Recycling Recommendations</u> - unknown	unknown	done	2/4/2008
9/1/2008	N/A	<u>Improved Communications with Neighborhoods</u> - unknown	unknown	done	2/4/2008
9/8/2008	N/A	<u>Healthy Business Community</u> - unknown	unknown	done	2/4/2008
11/10/2008	N/A	<u>Historical Landmark Designation</u> - unknown	unknown	done	2/4/2008
12/8/2008	N/A	<u>Parkland Zoning Regulations Review</u> - unknown	unknown	done	5/27/2008
2/9/2009	N/A	<u>Campaign Finance Review</u> - Review Lakewood's Campaign Finance guidelines and ordinances, compare with the State of Colorado statutes and other municipalities, and make recommendations on potential changes and/or clarifications.	ACIC recommended to develop a web based system to help collect campaign finance data, continuation of no limitations of contributions by a donor, no limitations on who may contribute to campaign, adopt a records retention period for all campaign finance records for all candidates, the subject of campaign finance to be included in Lakewood's within City documents to support highly transparent, technology based campaign finance system and other supporting processes. It was also recommended to have effective implementation and enforcement.	done	2/4/2008

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
2/9/2009	N/A	<u>RV Parking</u> - City Council asked the Neighborhood Liaison Committee (NLC) to review current ordinances governing parking of recreational vehicles on City rights-of-way. The NLC was asked to determine if a problem exists sufficient to warrant City Council review of the current ordinance and if so, to make appropriate recommendations.	Recommended to amending section 10.33.070 to prohibit any recreational vehicle, travel trailer or motor home, regardless of length, from parking on City rights-of way, clarifying definition of vehicles covered under ordinance 10.33.070, include in the ordinance an allowance for loading and unloading for a specific period, and consider incremental fines for repeat offenders of the ordinance.	done	9/9/2008
4/5/2009	N/A	<u>Connecting Seniors to Employment and Volunteer Opportunities</u> - Investigate the possibility of the City developing new or enhancing existing services that would provide improved means for Lakewood businesses (including the City) with staffing needs to easily connect with Lakewood seniors who are interested in working or volunteering. The Committees plan to include Lakewood businesses and seniors an appropriate city staff in the study.	ACIC recommended that there be a City run program to match seniors with opportunities (focus on Lakewood senior residents), hold a job/volunteer fair, and add links to the City's webpage about "programs for seniors" and employment/volunteer opportunities.	done	unknown
10/13/2009	N/A	<u>Underage Possession of Tobacco</u> - The State of Colorado has state statutes regarding the possession of tobacco by minors. The City does not have any ordinances regarding this topic. The Superintendent of Jefferson County Public Schools has asked that the City consider adopting an ordinance that would prohibit possession of tobacco by those under the age of 18. The request is the result of a school district effort to prohibit "smoking pits" on (or around) school property and the concern that kids will simply migrate to the neighborhoods to smoke. The Council asks that the Youth Committee look at the current State law, research what other communities do, consider impacts on the Police Department, enforcement issues, and Municipal Court options, then make a recommendation as to whether the City should consider adopting such an ordinance.	ACIC recommended that the City of Lakewood enact an ordinance that prohibits minors from possession of tobacco products. ACIC suggested that the initial fine be set at \$100, and subsequent offenses should be fined between \$100 and \$499 - at the discretion of City judges. The goal of the fine is not to harass teenage smokers, create a resource of revenue for the City, or burden city staff. More education of tobacco products was recommended as well.	done	8/8/2009
10/26/2009	N/A	<u>Railroad Trolley #25</u> - Explore the possibilities of relocating the trolley from the Federal Center to a location within the City of Lakewood. City Council Officers asked to look at locating the trolley at Richey Park ad to explore other possible locations.	Recommended that the trolley car not be relocated to Richey park and that City Council consider alternative locations for restoring and placement of the trolley car. City of Lakewood purchased Railroad Trolley car #25.	done	unknown
11/2/2009	N/A	<u>40th Birthday Party for Lakewood</u> - unknown	unknown	done	8/13/2008

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
11/14/2009	N/A	<u>Inclusiveness and Diversity Seminar</u> - unknown	The City held an "Inclusiveness and diversity: Why should I care?" seminar at the City in order to aid awareness, understanding and appreciation of diversity and inclusiveness.	done	unknown
12/8/2009	N/A	<u>Senior Webpages</u> - contacting municipalities of similar size to Lakewood's throughout the United States, find out if they have committees or commissions that focus on senior citizens and if so, what their focus is and how they accomplish their mission. Include in the report how many communities were contacted, which ones, whether they had a committee or commission also include the data and recommendations from the Commission to the City Council, on issues and methods recommended for the Senior committee of the Commission.	City Council accepted and gave to staff to put a "Spotlight on Lakewood" segment focused on seniors in the community.	done	unknown
3/27/2010	N/A	<u>Remote Participation @ City Council Meetings</u> - Consider whether a member of City Council should be able to participate in City Council meetings from a remote location if they are not able to attend a meeting in person. Would the Charter allow this? Does Colorado Open Meetings law allow for this? How would this occur? Should there be a limit on the number of times a Council person could participate in this manner per year? Would the public accept this type of participation?	It was recommended that City Council not pursue remote participation due to the belief that members should be present in the room with colleagues, and demonstration of sincere desire to serve as an elected official.	done	3/10/2010
4/4/2010	N/A	<u>Branding Lakewood</u> - The City Council would like the Commission to look into the possibility of creating a "brand" or "tagline" to be incorporated along with the name of the City. This branding would be used on stationary, recruitment brochures, vehicles, etc. The Council is looking to the Commission to research what other cities have done and make recommendations on how to involve the public in identifying the branding tagline, or even if there is value in creating this type of branding tagline.	ACIC recommended that the City create a tagline by reaching out to local businesses and residents to help focus what the tagline should state. Utilize surveys to gain this information.	done	11/10/2009

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
4/6/2010	N/A	<u>Community Gardens</u> - City Council requested that the ACIC conduct research and provide a recommendation concerning use of space in public areas, particularly parks, for community gardens. The request was assigned jointly to the Neighborhood Liaison Committee and the Parks, Trails and Open Space Committee.	ACIC recommended that community gardens should not be located in city parks, a community garden is to be placed somewhere in the City then there should be interest for it in the area, the garden should have a sponsor (s), and fees are to be collected by the program participants.	done	2/11/2010
5/19/2010	N/A	<u>Process of residential to business properties on major arterials</u> - Simplify and improve the process of converting former residences (4000 sq. ft or less) along major city arteries into businesses to promote further development of property near light rail stations, encourage investment in neglected areas, and improve overall utilization and appearance of high-visibility, high-traffic areas of our city such as along Colfax, Wadsworth and Kipling.	ACIC recommended to review and streamline existing permit and inspections processes, provide guides to help educate businesses and contractors, and tying in the City Economic Development Department to showcase Lakewood as a small business friendly city.	done	unknown
7/11/2010	N/A	<u>Public Art in Public Places</u> - The Community Resources Master Plan of March 2008 recognized public art as part of the fabric of a vibrant community. On page 43, Goal 5.3 encourages the City to "Look for opportunities to integrate public art into parks and public spaces."	ACIC recommended that the City adopt a policy to set aside 1 percent of municipal capital improvement and construction projects in excess of \$50,000 for the funding of public art. The Heritage Center and Cultural Arts Center should be charged with the oversight of this task.	done	unknown
8/25/2010	N/A	<u>Branding the City of Lakewood</u> - unknown	City of Lakewood staff met with marketing/promotional agencies that specialized in branding and talked to them about what a comprehensive plan entails, an associated budget, and whether there is a way to phrase the work so the budget is manageable.	done	unknown
9/1/2010	N/A	<u>Dog Leash Law Enforcement</u> - Research the pros and cons of using volunteers for dog-leash enforcement on Green Mountain. What do other communities do? Has it been successful? What challenges have they faced? Is this an appropriate volunteer program for Lakewood?	Recommended City of Lakewood not use volunteers for dog leash enforcement anywhere in the city. Use of animal control officers to enforce leash laws and give offenders a citation and fine.	done	3/10/2010

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
Sep-10	N/A	<u>Use of volunteers for environmental and conservation projects</u> - The City Council would like the Commission to explore the recruitment and use of volunteers for environmental and conservation projects in Lakewood. This could be along the lines of a Lakewood Volunteer Green Corps or Citizens Conservation Corps. What have other communities done? Can it be done here? What are the opportunities? What are the obstacles? What would the project scope for such a group entail?	Recommended to create a Lakewood Green Corps/Conservation Volunteer Program. Volunteers would work with the City Sustainability Coordinator, research grant opportunities, educate Lakewood residents, complete sustainability projects, document what has been accomplished to be sustainable, and have presentation to local businesses.	done	10/12/2010
9/8/2010	N/A	<u>Host "Enriching Lives, Aging with options," to connect with Seniors</u> - unknown	Recommended having an annual job fair, interviewing classes, recruitment of volunteers, and matching people with jobs.	done	unknown
11/3/2010	N/A	<u>Single Use Trails in Hayden Park on Green Mountain</u> - Research, discuss, consider and make a recommendation to the City Council as to whether single-use trails would be beneficial in managing the uses of Hayden Green Mountain Park.	ACIC recommended that since the number of reported conflicts between hikers and cyclists is relatively low, there is no justification at the time to re-designate existing trails or build new trails. Until statistics prove otherwise, it was recommended that all trails on Hayden Green Mountain remain multi use.	done	3/10/2010
11/17/2010	N/A	<u>Translation of City Documents Project</u> - Evaluate routine City forms, such as code enforcement notices, court summonses, etc. and determine if foreign language translation is necessary are cost effective. Some City forms already are translated into Spanish. Is this sufficient? Also look at the City's routine communication tools - i.e. KLTV - 8, the website, Looking at Lakewood, Economic Development materials and recommend whether any of these should be available in alternative language formats and if so, research the costs. Weigh the taxpayer costs with the benefits in making your recommendations.	Give priority for additional translation to safety related code enforcement forms and court forms. Find a low cost method of helping non-English speaking residents. Re-format the code enforcement brochure, speaking options when calling the City ("if you speak Spanish press #####), second languages used on KLTV 8, and utilization of Google Translator to help translation of forms. In addition, have a Spanish version of Looking at Lakewood and other publications.	done	3/10/2010

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
1/19/2011	N/A	<u>Jeffco Action Center Funding Support</u> - Study the needs of the Jeffco Action Center and explore opportunities for further support of the Center. Is it appropriate to use taxpayer dollars to help support? Clients of the Center come from municipalities can pull together to get involved in expanding regional support for the Center? Please provide recommendations for expanding support of JAC, within our current fiscal constraints.	It was recommended that the City of Lakewood and other municipalities involved with the Jeffco Action Center help support the center. City of Lakewood support included dedicating a percentage or dollar amount of CDBGs for external projects such as Jeffco Action Center, expand the current facilities of the center with the help of the Planning Department, have an outreach program for the CDBG for the center, continue staff support, expanding seasonal and temporary employment for the center, gain donors, staff volunteerism, and promote service announcements on KLTV 8.	done	3/10/2010
2/1/2011	N/A	<u>Friends of Bear Creek Lake Park</u> - Consider the creation of a volunteer "Friends of Bear Creek Lake Park" program. The program discussed would be a "club" type group, whose members would pay an additional amount in the form of a parks pass, and be entitled to help support park maintenance activities. This is done with some parks throughout the country. Please research, deliberate, and make a recommendation as to whether it is appropriate for this park.	ACIC recommended creation of a friends group for which people would pay an annual membership fee. Suggested different levels of support ranging from \$25 to \$200 per year. Benefits included in membership (reduced fees for picnic shelters, "Day at the Beach", reduced or free admission to special events, "Day with a Ranger", and member only park hours.	done	3/10/2010
3/28/2011	N/A	<u>Research how City Parks were named</u> - ACIC researched the process for naming City parks and facilities and whether or not the policy on naming/renaming City parks and facilities should be changed. The commission also looked into how interested individuals can follow a procedure to submit a request/want for naming/renaming of parks and/or facilities.	ACIC discouraged naming/renaming sites and facilities after events, people, and/or places. Policy was implemented by the Community Resources Department to reserve naming or renaming of parks and/or recreational and cultural facilities for circumstances that will best serve the interest of the city and ensure a worthy and enduring legacy for the City's park and recreation system.	done	9/15/2010
7/12/2011	N/A	<u>Dog Park Research</u> - Lakewood currently has one dog park. Is that sufficient? Should there be more? Would there be sufficient use for more parks? Where should they be located? Please provide a recommendation.	ACIC recommended having more dog parks and the possibility of charging user fees, private funds and/or grants.	done	3/10/2010

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
7/20/2011	2011-05	<u>Lakewood Treasures</u> - Research and present to the City of Lakewood the possibility that the City develop a program called "Lakewood Treasures" that honors and thanks our older residents for their unique contributions to our community and preserves their stories.	Approved by City Council Officers. Oral history programs have been incorporated into Channel 8 programming and staff is working with JeffCo Historical Society and JeffCo Libraries to work on other living history programs.	done	Grassroots
8/22/2011	2011-03	<u>Renewable Energy Tax</u> - Currently renewable energy components for residential and commercial systems are exempt from state sales/use tax. Renewable energy components are also exempt from sales/use tax in some cities and counties. Jefferson County has no use tax. Jefferson County does have a .5% sales tax. Renewable energy components are not exempt from that tax. The City of Lakewood has a 3% use tax. Renewable energy components are not exempt from that tax. What is recommended to be done with the City of Lakewood renewable energy tax?	ACIC proposed waiving the use tax for renewable components installation, and waive all use tax for the renewable energy components used for residential and commercial renewable energy installation for five years. The commission suggested adding geothermal electric, geothermal heat pumps and geothermal direct use to tax exemptions as well.	done	Grassroots
9/26/2011	2011-02	<u>Adopt-a-school</u> - To have recommendations related to the creation of a volunteer "Neighborhood Adopt a School" program in an effort to enrich the quality of education through community support.	Program was incorporated with the ongoing "Lakewood Linked" project.	done	Grassroots
10/7/2011	2011-07	<u>Senior Questionnaire</u> - Prepare questions to be used in a survey by interview of senior citizens to elicit comments about needs of the senior community that could be provided by the City and volunteer activities they could become involved in. These interviews will provide a basis for the Senior Committee to examine needs as well as potential volunteer activities for the seniors in Lakewood.	Survey was given to diverse group of seniors to help seniors get connected to potential volunteer opportunities.	determined not viable	Grassroots
3/21/2012	2011-06	<u>Residential Property Maintenance Code</u> - The City Council asked that the Neighborhoods Committee 1) explore whether Lakewood needs or can benefit from a code compliance program similar to the program in Independence, Missouri; and 2) if so, what specific code enforcement issues should be addressed.	Recommended that code be amended to include external property maintenance, prohibit dumpsters for small lot, single family residential, other dumpsters to be enclosed or screened, outdoor painting requirements.	done	Grassroots

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
9/19/2012	2012-02	<u>Snow Angel Program (Snow Pals)</u> - This is a grassroots proposal from the Neighborhoods Committee and Diversity Education Committee in response to Mayor Murphy's State of the City speech on February 29, 2012. Mayor Murphy unveiled his 3 year vision of developing a Lakewood Linked program where the City would facilitate neighbor to neighbor interactions. He specifically named a program called "Snow Angels" which addressed needs of senior citizens.	Creation of a volunteer based snow removal program. Involved with neighbors helping neighbors and Lakewood Linked.	done	Grassroots
9/19/2012	2011-04	<u>Door-to-Door Solicitation</u> - The City Council asked the Commission to research and make recommendations regarding the possibility of Lakewood having a licensing procedure for door to door solicitors. If the recommendation is to have a licensing procedure, include any rules or regulations that the Commission believes should be included in the ordinance.	Kept the current rules and regulations. Recommended to not make solicitors register/have a license. Post Municipal Code clearly on website. Add door to door policies on website for business owners.	done	7/3/2011
9/24/2012	2012-01	<u>Water Quality Proposal</u> - There was no assignment received from City Council for this proposal. The general issue being researched is water quality; the committee looked at the City of Lakewood's water use, the installation of single pass cooling systems, reclaimed water, greywater, new development regulations, building code regulations, and Lakewood City water savings.	Adopt the proposed zoning changes with an additional limitation on the percentage of landscaped area in new developments that can be covered by high water use plants. Consider requiring water detectors on irrigation systems to discourage over watering.	done	Grassroots
10/3/2012	2012-03	<u>Senior Involvement in the Proposed Lakewood Linked Project</u> - Review proposed Lakewood Linked project and how it could relate to seniors with both volunteer potential and needs for seniors of Lakewood.	ACIC recommended the creation of a senior volunteer group and partner it with the Lakewood Linked program to help get seniors involved.	done	Grassroots
2/21/2013	2013-08	<u>Park Shelter Proposal</u> - Research what cities do for their parks as far as providing shelter houses in the community parks for neighborhood groups. See if they provide discounts for neighborhood meetings and get-together's. How can parks be used to link neighbors?	ACIC recommended having reduced pricing days or free days for community parks shelters.	determined not viable	Grassroots

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
3/22/2013	2013-07	<i>"If I were Mayor..." Essay Contest Promotion</i> - The City Council would like the Commission to promote the Colorado Municipal League's "If I were Mayor..." Contest in the schools within Lakewood's city limits.	ACIC contacted several of the local schools to promote the contest.	done	3/6/2013
1/5/2014	2013-10	<i>Civics 101 Promotion</i> - The City Council would like the Commission to promote Lakewood's "Civics 101" program to a more diverse group of residents.	Outreach and promotion consisted of contacting people who completed other city academies.	done	5/14/2013
3/7/2014	2014-03	<i>2014 Day Without Hate</i> - This is a grassroots proposal from the Civic Awareness Committee which recommends supporting the Jefferson County School' "Day Without Hate" celebration on Friday, April 25, 2014.	City Council makes a proclamation every year to recognize the annual "Day Without Hate"	done	Grassroots
4/14/2014	2014-01	<i>Community Composting</i> - Proposal for community participation in a program for composting education.	City staff is researching ways to spread composting education throughout the community.	given to staff	Grassroots
4/14/2014	2013-05	<i>Diversity Education Opportunities for Community and Staff</i> - The City Council would like the Commission to research and develop possible educational opportunities for the community and staff that will be inclusive in all areas of diversity: ethnicity, race, disabilities, culture, etc.	ACIC recommended a free monthly presentation program.	done	3/6/2013
4/16/2014	2014-02	<i>"If I were Mayor..." Essay Contest Promotion</i> - The City Council would like the Commission to promote the Colorado Municipal League's "If I were Mayor..." Contest in the schools within Lakewood's city limits.	ACIC recommended promoting the contest in January for the April deadline.	done	2/12/2014
6/23/2014	2013-11	<i>Plastic Bag Education</i> - Advise City Council of the best way to educate the public and businesses on the hazards of plastic bags and their disposal. Recommend ways to promote the use of safe alternatives to residents and businesses.	ACIC recommended a public media campaign, plastic bag education though contests, convene a business taskforce, and plastic bag reduction goals.	done	8/7/2013
6/23/2014	2013-06	<i>How to Engage Community Members</i> - The City Council would like the Commission to research and recommend ways in which to foster relationships and mentoring amongst the senior population, businesses and the youth population (teen population).	ACIC recommended staff to review City resources, build a model through the City of Lakewood, grant funding, and possible partnerships.	done	3/6/2013
9/7/2014	2014-04	<i>ACIC Attendance Recommendations</i> - Review and assess current and ongoing attendance problems within the membership of the ACIC.	ACIC adopted R-2014-02 (Adopting a policy regarding attendance).	done	unknown

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
12/8/2014	2013-09	<u>Yard Waste Research (Renamed)</u> - Question #1: What do cities do when they cut down/trim trees with the wood from those trees? For example, citizens would be interested in obtaining firewood from this. Do the cities provide opportunities for the citizens to pick up the wood? Question #2: On the same vein, with the closing of Rooney Road, should we look into offering more mulch days for Lakewood citizens? What do other cities do?	City staff is looking into having more mulch days, sustainable requirements for contractors, and more municipal services.	pending cc/staff direction	5/1/2013
1/26/2015	2014-08	<u>Initiatives and Referendum Changes</u> - As an internally developed grassroots proposal brought forward by ACIC members, the Civic Awareness Committee would like the Lakewood City Council to consider changes to sections of the Lakewood Municipal Code - Chapter 2.52 "Initiative and Referendum Procedures" and the City of Lakewood Charter that pertain to initiatives and referendums.	City staff is reviewing the Lakewood Municipal Code and researching changes recommended by ACIC which include: increase in percentages of required signatures for ballot referendums from 3% to 10%, increase the time allotted to include the initiative or referendum in a scheduled election from 90 days to 180 days before a special election must be held, require one business day between filing an intent to petition and circulating the actual petition, increase the time that City Council must wait before modifying or repealing a petition from six months to one year.	given to staff	Grassroots
1/26/2015	2013-03	<u>Code of Ethics for City Council (Renamed)</u> - The City Council would like the commission to research if other municipalities have a Code of Conduct for their elected officials. If so, what does it include? Have they had to enforce it and under what circumstances? Do they have a Code of Conduct or is it framed as a different document?	A Code of Conduct was adopted by City Council.	done	3/6/2013
4/27/2015	2014-09	<u>City of Lakewood 50th Anniversary Ideas</u> - As a grassroots assignment for the consideration of City Council, the Neighborhood Committee will research and recommend possible options Lakewood may consider to help celebrate their 50th Anniversary.	City staff is looking into contests, books, banners, discounts, historic documents, calendars, and a party to help promote Lakewood's 50th Anniversary.	given to staff	Grassroots
4/27/2015	2014-06	<u>Names of Lakewood Parks: Their Histories and Origins</u> - As a grassroots assignment for the consideration of the City Council, we will research and recommend ways to identify and commemorate the history of our city parks in conjunction with the 20th anniversary of the City of Lakewood.	ACIC recommended staff research grant funding for historical markers, where to place historical markers, and for community involvement.	done	Grassroots

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
4/27/2015	2014-05	<u>Smoke Nuisance - Residential Outdoor Fires</u> - The City Council would like the commission to research what other communities have done to address the nuisance of smoke from the increased use of residential outdoor fire pits, portable outdoor fireplaces or recreational fireplaces.	Education through pamphlets on outdoor fire pits and smoke were given to neighborhoods.	done	10/1/2014
10/12/2015	2015-04	<u>Leadership Lakewood</u> - Research what other cities are doing regarding the leadership programs for their residents. Would a "Leadership Lakewood" program be something the City should establish and if so, suggest some of the programming that should be incorporated into it.	The ACIC recommended to not have a "Leadership Lakewood" program due to the current leadership opportunities.	done	3/4/2015
10/12/2015	2015-01	<u>Abandoned Grocery Carts</u> - Research and recommend ways the city, neighbors and stores can work together to eliminate the problem of grocery carts being abandoned, particularly in Ward 1.	ACIC recommended that neighborhood associations form collaborations with local stores to have common drop off areas, more monitoring of the grocery carts, development of a "business courtesy notice", and no creation of a city wide ordinance.	done	3/4/2015
10/12/2015	2013-04	<u>Civility in Lakewood</u> - The City Council would like the Commission to research and develop best practices to promote civility in City Government and especially, when the public is speaking at City Council Meetings, Ward meetings, and at other government functions.	City staff worked on creating promotional signs in order to spread civility at government meetings.	given to staff	3/6/2013
2/8/2016	2015-06	<u>Opening ACIC to more than just residents</u> - Research and recommend whether a non-resident business member of the community should be allowed to serve on the Advisory Commission for an Inclusive Community.	It was decided that non-resident business members should not be on ACIC but can be reached out to for information and discussion.	done	3/18/2015
7/11/2016	2015-05	<u>Leadership Jeffco Scholarship</u> - Recommend whether the City of Lakewood should fund a scholarship for a resident to attend Leadership Jefferson County and recommend criteria for selecting that individual.	ACIC recommended that the City should not offer a scholarship and revamp the current Civics 101 program.	done	3/4/2015
7/11/2016	2015-02	<u>Awards for Leaders</u> - Research and recommend ways in which the City can award neighborhoods and neighborhood leaders for the outstanding things they are doing to improve the quality of life in Lakewood. (For example, the eco award recently given to Southern Gables Neighborhood for being a "Sustainable Neighborhood").	ACIC and City staff worked together to create the "Mayor's Inspirational Award".	done	3/4/2015

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
9/26/2016	2014-07	<u>Recycling in Lakewood Parks & Open Spaces</u> - Grassroots assignment to advise City Council of the best way to equip all Lakewood City Parks and Open Spaces with at least one single-stream recycling bin. Recycling bins will be clearly labeled with educational signage for proper segregation of recyclable materials. The availability of these recycling bins will have an immediate impact on the environment and will increase public awareness of the City of Lakewood's efforts in developing and implementing the City's Sustainability Plan.	City staff is looking into expanding the current pilot program that is in existence to spread recycling to more parks.	given to staff	Grassroots
11/14/2016	2015-07	<u>Diversity on Board and Commissions</u> - Grassroots assignment to advise City Council on how to make Lakewood's boards and commissions more representative of the citizenry. Recommend ways to recruit and retain members that reflect the diversity of our community as a whole.	The Boards and Commissions staff started collecting data to improve recruitment and retention. City staff is reaching out to organizations listed in the proposal to increase diversity on the ACIC.	given to staff	Grassroots
11/14/2016	2015-03	<u>Additional Community Gardens</u> - Keeping in mind the cost to run water lines and the cost of water, research and recommend other areas throughout the City where more community gardens should be established. Explain why you would recommend a particular neighborhood.	City staff was given recommended locations to investigate the possibility of an additional community garden in Lakewood.	given to staff	3/4/2015
3/27/2017	2016-04	<u>Parking Restrictions and Enforcement</u> - Research the current state of on-street parking restrictions and recommend possible changes, including enforcement options.	ACIC recommended adding signage for parking restrictions, enforcement of illegal parking, and possible residential permits and time limits for designated areas.	given to staff	4/16/2016
3/27/2017	2016-01	<u>Community Celebration</u> - Research and recommend possibilities for a community celebration and fireworks show sponsored by the City of Lakewood.	ACIC recommended having a community celebration that includes fireworks. They also recommended having a City staff person dedicated to putting this event together annually.	given to staff	4/16/2016

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
5/8/2017	2016-03	<u>Bike Education</u> - Research and recommend community bike education providers, with a special focus on child safety.	ACIC recommended that the City partner with Bicycle Colorado and develop an internal resources staff in order to help education and bicycling in Lakewood. In addition, they recommended enhancing the City website, develop a partnership with Red Rocks CC, adopt the "Share the Road" program, and a mandated safety training course.	given to staff	4/16/2016
7/24/2017	2016-07	<u>Liquor Distance Requirement</u> - Research and recommend whether or not the 500' distance requirement between school property and liquor establishments should be changed or remain as is in the Lakewood Municipal Code. Among other things, consider types of liquor licenses, types of schools, barriers, space, and roadways between school property and liquor establishments.	ACIC provided 3 recommendations to City Council: 1. City Council to remove the distance requirement for H/R licenses, 2. imposing additional requirements on applications within 500 ft of schools, 3. the City to conduct additional study and examine impacts on public safety if the distance requirement is removed.	given to staff	9/19/2016
7/24/2017	2016-06	<u>Volunteerism</u> - This is a grassroots proposal to study best practices for Lakewood to promote volunteerism in or for the City. Given the breadth of the subject, the proposal will focus first on practices relating to volunteering for the Advisory Commission for an Inclusive Community (ACIC).	ACIC recommended creating a plan for outreach at events and meetings, hold a public forum on the volunteerism topic, use a message of "learn, make a difference, have fun", and create an ACIC Ad Hoc committee to change the name of ACIC, review practices of other municipalities and volunteer programs, and review other citie's websites for volunteer programs.	given to staff	Grassroots Project (no assignment wording accepted by City Council)
7/24/2017	2016-05	<u>Dog Parks, Dog Waste, and Leash Laws</u> - Research and recommend solutions for the following dog issues: 1.) strengthen enforcement of leash laws 2.) enforcement of dog poop disposal and 3.) advise on whether the City should provide for other dog parks and if so, recommend locations.	ACIC recommended increasing the enforcement of the leash law, adding trash cans along concrete pathways, operate a test period of increased enforcement with penalty options, add City animal control number to ordinance signs, outreach to schools to help education of ordinance, provide onsite pet relief for multifamily housing, and continue current education efforts.	given to staff	8/3/2016

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
10/23/2017	2016-02	<u>Energy Efficiency in Neighborhoods</u> - Research what other cities in the region do to encourage energy efficiency in neighborhoods and private residences, as well as local businesses. Do not consider funding measures, but rather scale of projects and programs.	ACIC provided research that included best practices in Financial Assistance, Incentives, Recognition, and Education from the following entities: Boulder, Denver, Boston, Colorado Commercial Property Assessed Clean Energy, and the private sector.	given to staff	4/16/2016
7/9/2018	2017-01	<u>Name Change and Purpose</u> - Research and recommend a possible name change (if any) for ACIC; and determine possible a mission/purpose statement to better reflect who we are and what we do.	ACIC recommended changing the name and mission statement of the ACIC. Both recommendations were adopted by ordinance in 2018.	done	5/17/2017
7/9/2017	2017-02	<u>Youth Tobacco</u> - Research and recommend a solution for each of the following issues: 1) usage of tobacco by youth in the City of Lakewood 2) if the City of Lakewood should license tobacco sales. Follow the ensuing criteria: a) utilize research already completed by City Council and City of Lakewood staff b) research state and local laws as well as ordinances of what other cities do to regulate tobacco usage and licensing c) research alternatives and consequences of regulating tobacco usage d) research how E-cigarettes and new upcoming tobacco technologies would be affected by any regulations e) and provide one definite recommendation for each issue stated above.	ACIC recommended licensing non-cigarette tobacco products.	given to staff	5/8/2017
7/10/2019	2017-03	<u>Car Free Day</u> - Research and recommend a Car Free Day focusing on: 1) location; 2) the financial impact on businesses; 3) when to hold the event; 4) option to partner with other events or festivals; 5) ability for emergency services to respond to calls; 6) cost to hold the event; and 7) if electronic bicycles should be included.	From 6/10/2019 CC Minutes: He stated the next steps would be review and approval by City Council, review and approval by 40 West Arts District, and City coordination of event including identifying event costs. Mayor Paul stated there was consensus to move forward.	Presented to City Council June 10, 2019	5/8/2017

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
6/10/2019	2018-01	<u>Mayor and City Council Compensation</u> - Research other cities' criteria for compensation of Mayor and City Council members. Be sure to include research for similar size cities with Council-Manager form of government, compensation amount, responsibilities including committee assignments/attendance and any formal reporting requirements, expected and/or reported hours worked, and if these elected positions are considered full-time or part-time.	LAC presented recommendations on Mayor and City Council compensation. City Council reached consensus to do more research into the topic.	Presented to City Council	4/23/2018

Lakewood Advisory Commission Master Assignment List 2008 - Present

Presented to and Accepted by CC	# and Year	Title and Description	Outcomes and Notes	Status (pick one: done, given to staff, waiting for CC presentation, in committee, determined not viable)	Date Assigned by CC
AD-HOC Municipal Broadband Service	2018-02	<p>Municipal Broadband - As City Council begins evaluating the possibility of municipal broadband in Lakewood, they are looking to ACIC to conduct an initial review of this complex topic and provide recommendations on the questions listed below. The timeframe for this project is flexible, but if possible, City Council would like ACIC to report back with their recommendations this Fall. Should ACIC need additional resources to complete their evaluation they may request the presence of city staff or outside assistance.</p> <p>1. Should the city conduct a Senate Bill 05-152 exemption election allowing for the possible deployment of municipal broadband throughout the community? And if yes, what is the right timing/timeline for this ballot action and what expectations need to be set?</p> <p>a. Look at what other cities have done and how they worded their ballot questions.</p> <p>b. Provide City Council with information on any national trends related to municipal broadband?</p> <p>2. If the decision is made to move forward, and the exemption is approved:</p> <p>a. Should the city provide service to all geographical areas of the city?</p> <p>b. Should one of the focuses be on providing service to those who may not be in a position to pay for it at market rates? And what might the criteria look like for evaluating need?</p> <p>c. Should the focus be on low cost or high speeds?</p> <p>d. What are some funding options that other cities have looked at or used?</p> <p>e. What are the risks to the city vs. the benefits to the community?</p> <p>f. Provide City Council with a summary of other communities' feasibility studies and deployment budgets.</p> <p>3. Should the city hire a consultant to conduct a feasibility analysis? And if yes, should this be done before any exemption vote?</p> <p>Initial reference materials for the ACIC's review: https://www.cml.org/152-elections/ https://www.denverpost.com/2014/09/05/should-colorado-broadband-law-be-revoked-yes/ http://www.leg.state.co.us/clics2005a/csl.nsf/billcontainers/FA216226F45192FE87256F41007B483C/\$FILE/152_enr.pdf</p>	<p>Presented in two parts, part one presented in 2019 and a ballot measure followed and was passed by citizens. Council is now ready for part two and in that they would like to see broad research on the status of connectivity currently in Lakewood as provided by the various private companies. Consensus to finish the assignment of information gathering but after the more pressing projects that have been identified.</p> <p>UPDATED FEBRUARY 17, 2021</p> <p>Part 2 is changed to: No feasibility assessment; Heat maps checking current broadband availability or not: should there be a long range master plan?; what is the coverage currently from different private providers.</p> <p>Ad Hoc Broadband Committee Members Laurence Lieber, Nicole Malandri, Casey Hensley, Chris Rivard</p>	2/17/2021 Back in Ad-Hoc Committee	4/9/2018

Lakewood Advisory Commission Master Assignment List 2008 - Present

TBD	2018-03	Hi-Light the Bridge - ACIC Proposes to research and recommend how to form a collaborative group of stakeholders including RTD, Lakewood City Planning Office, Lakewood Public Works, the Federal Center and others, to work together to “Hi-Light the Bridge”. The formed collaborative group would gather feedback on what “Hi-Light the Bridge” means from each of the stakeholders and then create a process to a solution to “Hi-Light the Bridge”.	TBD	Abandoned	Grassroots
	2018-04	Veterans Memorial - Research to find the names and locations of all of the war/veteran memorials currently within the boundaries of Lakewood and suggest ways in which the City can promote them to the public. Also, research and recommend the creation of a Lakewood specific memorial that would be unique to Lakewood yet celebrate all who have served.	TBD	Presented to City Council	8/1/2018
TBD	2018-05	Renewal Energy Mitigation Program - Research renewable energy mitigation programs throughout the state and make recommendations to City Council regarding the viability of a program for Lakewood. In addition, if such a program is deemed viable, recommend best practices and program inclusions.	City Council approved LAC recommendations, LAC project complete. Referred to City Sustainability Staff to institute recommendations..	Presented to City Council 2/8/21	8/1/2018
1/27/2020	2018-06	Farmers Markets and Healthy Food Access - Research and recommend opportunities that are available to provide local, sustainable fresh food markets for city residents.	LAC recommended easing code restrictions on temporary structures that may serve as fresh food production/distribution centers. LAC also recommended that City Council appointing a staff member	in committee	Grassroots
TBD	2019-01	Community Gardens 2.0 - Research the logistics of a pilot scale, decentralized, mobile operation to address slash. The pilot project would be located at existing community gardens or other appropriate locations. Logistics that will be considered include: need, demand, definition of materials, schedule, operator, and equipment. This project is intended to address the City of Lakewood's need to grow their slash operations.	TBD	PAUSED	Grassroots
Unsafe Driving Awareness Proposal	2019-02	Unsafe Driving Awareness Proposal - Research ways Lakewood can raise awareness of unsafe driving habits throughout the city that have led to the recent alarming increase in traffic related/pedestrian fatalities on Lakewood streets and roadways.		Presented to City Council 4/19/21	Grassroots
Kids & Seniors	2019-03	Kids & Seniors - Research programs that promote visits or other activities between children and the elderly and make recommendations for possible initiatives in Lakewood.	TBD	Recorded, waiting for date to present to City Council	Grassroots

Lakewood Advisory Commission Master Assignment List 2008 - Present

Vehicle Anti-Idling Proposal	2019-04	Vehicle Anti-Idling Proposal - Research ways to reduce unnecessary vehicle idling within the City of Lakewood to promote sustainable practices for protecting residents' health, environment, and fiscal responsibility.		5/10/2021 Council Study Session	Grassroots
Civility in Lakewood During Challenging Times Due to the COVID-19 Pandemic	2020-01	Civility in Lakewood During Challenging Times Due to the COVID-19 Pandemic - Building from the City's previous Civility Program, recommend a list of simple, positive, and community-oriented "do's and don't's" to guide Lakewood residents in interacting during the COVID-19 pandemic and going forward. The LAC would draw from diverse groups to recommend civil ways of communicating about challenges presented during and after the crisis, such as measures including social distancing and wearing of masks.	City Council approved LAC recommendations, LAC project complete. City staff will institute recommendations.	Presented to City Council 2/8/21	Grassroots
COVID-19 Small Business Impacts	2020-03	COVID-19 Small Business Impacts - Research financial and social impacts of COVID-19 on Lakewood small businesses and potential methods to increase awareness of and influence resident behavior that could benefit these businesses.		Presented to City Council 4/19/21	Grassroots
Fishing Line Disposal Assignment	2020-02	Fishing Line Disposal Assignment - As COVID-19 draws more Lakewood residents to Lakewood parks for family recreation and fishing, research ways to protect Lakewood wildlife, pets, and children from improperly discarded fishing line, hooks, and lead weights.	City Council approved LAC recommendations, LAC project complete. City staff will institute recommendations.	Presented to City Council 2/8/21	Grassroots
Illegal Use of Fireworks	2020-04	Research and recommend solutions to reduce the illegal use of fireworks in the City of Lakewood	TBD	in committee	Council
Neighborhood Links	2020-05	Categorize City-identified missing/inadequate pedestrian and bicycle connections that link neighborhood, recreation centers, and parks in each Ward for City staff to analyze when appropriate funding opportunities arise.	TBD	in committee	Grassroots
AD-HOC Diversity Committee		Diversity of the LAC Members		Presented to City Council 4/19/21	Grassroots

UPDATED APRIL 16, 2021

→ Assignments still in progress

*City Clerk's Office took ACIC/Lakewood Advisory Commission over in 2011