



# Lakewood

Advisory Commission

**EXECUTIVE COMMITTEE MEETING  
LAKEWOOD ADVISORY COMMISSION  
MARCH 3, 2021 @ 6:00 PM  
VIRTUAL MEETING  
MINUTES – DRAFT**

## **1. Call to Order**

Chair Peggy Ralph called the virtual meeting to order at 6:02 p.m.

## **2. Roll Call**

Commissioners Present: Peggy Ralph, Chair, Presiding  
Casey Hensley, Vice President  
Jamie Cornell, Secretary  
Andrea Gelfuso Goetz, Sustainability Chair  
Nicole Malandri, Civic Awareness Chair  
Kate McBride, Neighborhoods Chair

Other Lakewood Advisory Commission Members also present:  
Karen Gordey, Ad-Hoc Diversity Chair

*A total of 6 commissioners were present. A quorum was present.*

Staff Present: Bruce Roome, City Clerk

## **3. Public Comment**

**Comments received via Lakewood Speaks or telephone**  
None

## **4. Correspondence**

None received by Secretary Cornell or City Clerk Roome

**Comments received via Lakewood Speaks or telephone**  
None

## **5. Approval of Minutes**

January 6, 2021 LAC Executive Committee Meeting Minutes

## **Voting**

Sustainability Chair Gelfuso Goetz moved to approve the February 3, 2021 meeting minutes. The motion was seconded.

AYE: Commissioners McBride, Gelfuso Goetz, Malandri, Cornell, Hensley, Ralph  
NAY: None

### **Result**

Approved 6 – 0, the motion passes.

## **6. New Business**

### **6.A. Presentation -COVID Impacts on Small Businesses**

Secretary Jamie Cornell presented the Civic Awareness Committees presentation on Small Business Impacts from COVID-19. City Council rated this project as a high priority for presentation to Council.

Executive Committee members made suggestions to Secretary Cornell on small changes they would like to see when it is presented to the full LAC membership.

### **Comments received via Lakewood Speaks or telephone**

None

### **Voting**

Sustainability Chair Gelfuso Goetz moved to send the presentation with suggested edits to the LAC Full Commission meeting for their potential approval, the motion was seconded.

AYE: Commissioners McBride, Gelfuso Goetz, Malandri, Cornell, Hensley, Ralph  
NAY: None

### **Result**

Approved 6 – 0, the motion passes

### **6.B. Presentation -Diversity Committee**

Casey Hensley presented the Ad-Hoc Diversity Committees presentation on Small Business Impacts from COVID-19. City Council rated this project as a high priority for presentation to Council.

Executive Committee members made suggestions to Ms. Hensley on small changes they would like to see when it is presented to the full LAC membership.

### **Comments received via Lakewood Speaks or telephone**

None

### **Voting**

Sustainability Chair Gelfuso Goetz moved to send the presentation with suggested edits to the LAC Full Commission meeting for their potential approval, the motion was seconded.

AYE: Commissioners McBride, Gelfuso Goetz, Malandri, Cornell, Hensley, Ralph  
NAY: None

### **Result**

Approved 6 – 0, the motion passes

### **6.C Discussion -"Pro and Con"**

Chair Ralph suggested after talking with Mayor Pro Tem Skilling that for all future projects that it would be helpful to provide to City Council Pros and Cons of the project.

Sustainability Chair Gelfuso Goetz suggested that instead of taking a definitive stand, call it "additional considerations" because what might be a pro for one person could be a con for another. Another term offered for this is "cause and effect".

Vice Chair Hensley believes that this is a proposed process change and it needs to be documented to ensure this happens in all future presentations. It was also suggested that some projects won't always have a need for this based on the scope.

### **Comments received via Lakewood Speaks or Telephone**

None

### **7. LAC Exposure on the Internet**

City Clerk Roome showed the committee the options with the website and Lakewood Speaks demonstrating how to use these to increase exposure. City Clerk Roome also asked for input from the group on what they would like to see.

Some immediate suggestions were:

- Displaying past projects so citizens can see the important work the Commission does.
- An event calendar including all LAC meeting dates.
- Spotlighting a project on the main page that changes monthly.
- Pictures from past projects with before and after type of photos

### **8. Adjourn**

There being no further business to come before the Executive Committee, Chair Ralph adjourned the meeting at 7:46 p.m.

Respectfully submitted,

*Jamie Cornell*

Jamie Cornell, Secretary