

**FULL COMMISSION MEETING
OF THE
LAKEWOOD ADVISORY COMMISSION**

**November 15, 2023 @ 7:30 p.m.
VIRTUAL MEETING**

To join the Full Commission Meeting:

By Computer: <https://lakewood.zoom.us/j/89333272969>

Phone Number: 1-720-707-2699

Webinar ID: 893 3327 2969

(press # after entering the webinar id then press # once more to join the meeting)

Press *9 to Request to Speak

(You will be prompted when to speak)

Press *6 to Unmute to Speak

Lakewood Advisory Commission meetings are public meetings where members are encouraged to attend and participate. In order to ensure productive meetings, Lakewood Advisory Commission members, as well as visiting guests, are respectfully asked to avoid grandstanding or repeating a point that has already been made, challenge ideas – not people, and to stay on task and topic.

AGENDA

1. CALL TO ORDER – Chair Kate McBride (3 min)
2. ROLL CALL – Secretary Marie Venner (2 min)
3. PUBLIC COMMENT – Chair Kate McBride (3 min)
4. APPROVAL OF MINUTES (2 min)
 - A. October 18, 2023, LAC Full Commission Minutes
 - B. July 19, 2023, LAC Full Commission Minutes
5. OLD BUSINESS (5 min)
 - A. Brainstorming from LAC retreat (Saved in Google Drive:
https://drive.google.com/drive/folders/1nWdeekXwEhQKxFMys57zi5FOH1d91D?usp=drive_link)
6. NEW BUSINESS (25 min)
 - A. December 11, 2023, City Council Meeting
 - Diversity Committee Women/Minority-Owned Businesses Presentation
 - LAC Annual Presentation
 - B. Elect 2024 LAC officers

7. OFFICERS REPORTS (2 min)
 - A. Chair Kate McBride
 - B. Secretary Marie Venner

 8. SUBCOMMITTEE REPORTS (12 min)
 - A. Civic Awareness – Chair Karen Morgan
 - B. Diversity – Chair Claire Dixon
 - C. Neighborhoods – Chair Floy Jeffares
 - D. Sustainability – Chair Glenn Weadock

 9. CITY CLERK'S REPORT (3 min)

 10. ADJOURN (3 min)
 - A. Full commission meeting cancelled on Wednesday, December 20, 2023
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Agenda Attachments:

- LAC Full Commission Minutes from October 18, 2023
- LAC Full Commission Minutes from July 19, 2023
- Civic Awareness Project Idea approved by Executive Committee November 1, 2023; next step, schedule for City Council consideration

LAC Assignments in Progress:

- Women/Minority-Owned Businesses
 - Diversity Committee, assignment from City Council, November 2022
- Neighborhood Noise Pollution
 - Neighborhoods Committee, project idea approved by City Council, June 2023
- Green Remodeling
 - Sustainability Committee, project idea approved by City Council, July 2023



FULL COMMISSION MEETING

JULY 19, 2023, 7:30 p.m.

Hybrid Meeting on Zoom and
The City Manager's Cabinet Room
Lakewood Municipal Center 480 S.
Allison Parkway 2nd Floor,
Lakewood, Colorado 80226

MINUTES

1. CALL TO ORDER

Chair Kate McBride called the virtual meeting to order at 7:35 p.m.

2. ROLL CALL

Commissioners Present: Vice Chair Kip Kolkmeier, Secretary Marie Venner
Fred Clifford, Melissa Colzman, Claire Dixon, Rena Fowler, Sarah Griffin,
Floy Jeffares, Lucia Mears, Karen Morgan, Elisabeth Moolenaar, Elisa Overall, Neil Preister,
Fernando Rocha, Alice Shelly, Glenda Sinks, Karen Sweeney-Tucker, Glenn Weadock

Laura Rapp (Online), Nate Wightman (Online), Karen Morgan (Online)

Commissioners Absent: Roger Freeman, Sarah Foster, Karen Goldman,

A quorum was present.

Other Guests: Joan Poston, spoke to the LAC regarding the recent proposal from the Sustainability Committee regarding Green Remodeling.

Staff Present: Jay Robb, City Clerk and Issac Lopez-Rael, Boards and Commissions Coordinator

3. PUBLIC COMMENT

Joan Poston spoke to the Commissioners about the Sustainability Subcommittee's recent research project regarding 'Green Remodeling.'

Public Comments received via Lakewood Speaks: None

4. APPROVAL OF MINUTES

Motion: Commissioner Kolkmeier moved, Commissioner Neil Priester seconded to approve the June 21, 2023 minutes.

Results: The minutes were approved unanimously.

5. OLD BUSINESS

A. WELCOMING NEW LAC COMMISSIONERS

Chair McBride asked the new Commissioners to introduce themselves. Claire Dixon and Lucia Mears briefly introduced themselves.

B. UPDATE ON JULY 10 CITY COUNCIL MEETING

Chair McBride and Commissioners from the Sustainability Subcommittee updated the group that the City Council approved the Subcommittee's proposal to research "Green Remodeling" for the City of Lakewood.

6. NEW BUSINESS

A. Topics / Activities for LAC Annual Retreat

Chair McBride lead the group in a discussion regarding ideas for topics and activities for the Commission's Annual retreat scheduled for September 20, 2023.

7. OFFICER REPORTS

Chair McBride had no additional comments.

Commissioners Kolkmeier updated the group about recent vacancies on the LAC.

8. SUBCOMMITTEE REPORTS

Sustainability – Chair Glenn Weadock had a brief update about topics being considered by the Sustainability Committee.

Neighborhoods – Sarah Griffin, provided an update on behalf of the Chair, Floy Jeffares, regarding update about topics being considered by the Sustainability Committee.

Diversity – Commissioner Rocha gave a brief update about the research project concerning Women / Minority Owned Businesses and Enterprises.

Civic Awareness – Chair Karen Morgan had no report.

9. CITY CLERK REPORT

Mr. Robb provided a brief update.

Discussion ensued between staff and the Commissioners about the structure of the LAC retreat in September.

10. ADJOURNMENT

There being no further business to come before the Commission, Chair Kate McBride adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Marie Venner, Secretary



FULL COMMISSION MEETING
October 18, 2023, 7:30 p.m.
Virtual Meeting

MINUTES

1. CALL TO ORDER

Chair Kate McBride called the virtual meeting to order at 7:32 p.m.

2. ROLL CALL

Commissioners Present: Chair Kate McBride, Committee Chairs Karen Morgan, Claire Dixon, Floy Jeffares and Glenn Weadock, Fred Clifford, Melissa Colzman, Rena Fowler, Sarah Griffin, Lucia Mears, Elisa Overall, Neil Preister, Alice Shelly, Glenda Sinks, Karen Goldman, Nate Wightman.

Commissioners Absent: Marie Venner, Roger Freeman, Elisabeth Moolenaar, Laura Rapp, Karen Sweeney-Tucker

A quorum was present.

Staff Present: Issac Lopez-Rael, Boards and Commissions Coordinator

3. PUBLIC COMMENT

There were no public comments.

4. APPROVAL OF MINUTES

Motion: Commissioner Preister moved, Commissioner Floy Jeffares seconded to approve the August 16, 2023 minutes.

Results: The minutes were approved unanimously.

5. OLD BUSINESS

None

6. NEW BUSINESS

Elections for 2024 positions in November – Chair Kate McBride spoke about the positions that will be open during the election in November, which includes all committee chairs and LAC officer positions. Requests letters of intent by Tuesday October 30th. Commissioners Goldman and Mears asked logistical questions regarding the election.

7. OFFICER REPORTS

Commissioners McBride had no additional comments.

8. SUBCOMMITTEE REPORTS

Sustainability – Chair Glenn Weadock had a brief update about the green remodeling proposal they have been working on and the future of the proposal.

Neighborhoods – Chair Floy Jeffares spoke about new assignment regarding Noise and how the committee is in the beginning stages of the new assignment and figuring out who is working on what. Commissioner Overall asked for a basic overview of the project. Commissioner Griffin elaborated on the project's origins.

Diversity – Chair Claire Dixon gave a brief update about the research project concerning Women / Minority Owned Businesses and Enterprises updates. The committee elected Claire Dixon as the new Diversity committee chair.

Civic Awareness – Chair Karen Morgan spoke about the group's grassroots proposal that was submitted to the executive committee.

9. CITY CLERK REPORT

Mr. Lopez-Rael provided a brief update on behalf of the City Clerk.

Commissioner Preister thanked staff and the Executive Committee for all of their work on the retreat. Commissioner Overall spoke about the need to find new people for the LAC, especially underrepresented groups.

10. ADJOURNMENT

There being no further business to come before the Commission, Chair Kate McBride adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Marie Venner, Secretary